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February 12, 1997

Ms. Ginger Campbell
Reports Analyst
Reports Analysis Division
Federal Election Commission
Washington D.C. 20463

Identification Number: C00290429

Reference: 30 Day Post-General Report (10/17/96 to 11/25/96)

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Of Counsel
N. EUGENE HILL

Dear Ms. Campbell:

We represent the Friends of Sam Farr committee and its treasurer, Sydney Slade. I am in receipt of your letter dated February 10, 1997 concerning the disclosure of occupation and employer information on the above referenced report.

You have requested a copy of the committee's initial solicitation to contributors. I have enclosed a copy of the remit card sent with solicitations. Each solicitation requested that the contributor provide his or her occupation and employer and also included the required language informing the contributor of the disclosure requirement.

You have also requested a more comprehensive description of the procedures we employ to obtain the required contributor information. If a contributor does not complete the remit card with occupation and employer information, a form letter is sent to the contributor requesting the information. A copy of this letter is enclosed. A pre-addressed return envelope is enclosed with the request in order to expedite a response. If we do not receive responses to all of our letters, the fundraiser is provided with a list of the contributors for which the information is missing. This is done before the report is prepared for the period. The fundraiser then follows up with contributors usually by telephone to request the information. The information obtained in this manner is then forwarded to our office for inclusion on the report. If the information is not received in time to include on the report, then amendments are promptly filed to provide the information.

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